

NDICC  
Minutes – Draft  
9-6-07/9-7-07

This meeting was held in person in Bismarck.

NDICC Members Present: Jeannette Kohlberg, Alison Dybing, Judy Freund, Jill Staudinger, Tammy Gallup-Millner, Scott Hoeper, Dr. Linda Jagielo, Brenda Patzner, Steve Olson, Sen. Dick Dever, Roxane Romanick

Others Present: Deb Balsdon, ND Part C Coordinator  
Missi Baranko, Experienced Parent

Membership Update: Deb reported that we currently have eighteen members confirmed. We continue to need an individual from higher education to serve and a parent in the Minot region.

State Part C Determination: Deb reported that North Dakota's level of determination was issued. This report is based on the Annual Performance Report that was submitted in February, 2007 and contained data from 2005-2006. There are four categories of determination: Meets Requirements, Needs Assistance, Needs Intervention, and Needs Substantial Intervention. North Dakota was one of fourteen other states that fell into the "Needs Intervention" category. This was true for North Dakota's Part B program as well. Deb reported that if a state had three indicators that did not meet compliance standards, then a "Needs Intervention" determination was issued.

The state has not issued any response back to the federal Office of Special Education Program (OSEP) at this time. Some states are disputing their determination. There are no plans to do so presently in North Dakota.

Deb provided a report on the FY 2005 budget spend-down.

Deb updated the council members on plans to bring in a consultant to look at our Part C expenditures and current Early Intervention funding structure.

Deb requested feedback from the council members on purchasing and distributing library materials.

Minutes from June, 2007; March 2007, January, 2007, December, 2006, and September, 2006. Tammy moved to accept the minutes, Allison seconded the motion, the motion passed.

Regional Determination: Deb asked for council input on how to assign regional determinations. Each indicator will be assigned a point value and the following cut-offs will be used:

- 17 points and above – Meets Requirements
- 11 points and above – Needs Assistance
- > 10 points – Needs Intervention
- Fall into Needs Intervention three years in a row – Needs Substantial Intervention

Council recommendations:

- Consider a rating scale for Indicator #1 that would give regions more credit if their scores improve.
- Consider the same bonus system for Indicator #7 and Indicator #8.
- Look at ways of breaking out the data that is exclude due to family reason or weather.

NDICC By-law changes:

Council members received recommendations for by-law changes prior to this meeting. There was a quorum present at the time of the vote on the changes. Changes that were made and approved:

- V.A.1 Membership was increased from 15 members to 24
- V.A.1.a Added language “A parent member may not be an employee of a public or private agency involved in providing early intervention services.
- V.A.1.a Added language “an employee of”
- V.A.1.g Added language “member shall be a” and “or Early Head Start”
- V.A.1.i Added new line “At least one member shall be from the state legislature.
- V.A.1.j Added new line “At least one member shall be from the agency responsible for the State Medicaid program”
- V.A.1.k Added new line “At least one member shall be a representative designated by the Office of Coordination of Education of Homeless Children and Youth
- V.A.1.l Added new line “At least one member shall be a representative from the State Child Welfare agency responsible for Foster Care.
- V.A.1.m Added new line “At least one member shall be from the state agency responsible for children’s mental health.
- V.B.1 Added language “with terms commencing July 1” and “The Chairperson and the Vice-Chairperson may not serve more than two consecutive years in the same position”
- V.B.1.a Added new line “A member of the ICC who is a representative of the Part C lead agency shall not serve as the chairperson of the ICC”.
- V.B.4 Added new section: “An Executive Committee shall be appointed for the purpose of advising the lead agency on time sensitive issues. This committee shall be comprised of the chairperson, vice-chairperson, and three

additional members chosen by the chairperson. One of the five members must be a parent of a child who meets the requirements established under Section V.A.1.a and one member must be a representative of the IDEA Part B state agency. This committee must be established following each election of new officers. This committee must provide a report on any action to the full membership at the next regularly scheduled meeting.”

- VI.A Added language: “currently appointed”
- VI.C.1 Changed language: from “published in” to “submitted to”; from “announced on the public television networks in the State of North Dakota” to “posted on the North Dakota Early Intervention website”; and from “one” to “two”.
- VI.D Deleted language: “The ICC may use funds under this part to pay for those services.”
- VI. G. Changed language: from “will” to “may”

A motion to change the by-laws as noted was made by Allison and seconded by Scot. The motion passed.

Roxane Romanick and Tammy Gallup-Millner were elected chair and vice-chair.

Tammy made a motion to adjourn, Scot seconded it and the meeting was adjourned.